

GIFTS AND HOSPITALITY REGISTER					
DEPARTMENT	NAME OF OFFICER	COMMENT	Action to be taken	Amount of Gifts Declared	Type of Gifts.
COMMUNITY SERVICES	Admin Assistant 2348 - Christine	File contains current Guidance and Forms.	Return with no further action.	2	MP3 Player and book of 12 1st class stamps, both to be used in a free raffle for Crime Cracking event.
CSPD	Ann Bedford	File contains current Guidance and Forms.	Return with no further action.	0	
DEMOCRATIC	Kath Whittingham	File contains current Guidance and Forms.	Return with no further action.	4	3 boxes chocolates and Various diaries.
ENVIRONMENTAL HEALTH	Sue Simmons	File contains current Guidance and Forms.	Return with no further action.	8	A Biro, 2 Planners, 4 Calendars, a pen and a box of Roses Chocolates.
FINANCIAL	David Hill	File contains current Guidance and Forms.	Return with no further action.	0	
HOUSING	Peter Campbell	File contains current Guidance and Forms.	Return with no further action.	7	2 Bottles of wine, Hat and Scarf, 1 Calendar, 2 Tape Measures and 1 box of chocolates.
HUMAN RESOURCES	Linda Charity	File contains current Guidance and Forms.	Return with no further action.	5	A book, 2x £5 Gift Vouchers, Invitation to Apprentice Graduation. Invitation to Meadows School Prom Night and Flowers and bottle of wine.
I.T.	Martin Noble	File contains current Guidance and Forms.	<b>Return and remove from next years inspection list as this is now under NEDDC.</b>	2	A Satchel type bag with 'comino' logo and a box of Heroes chocolates.
LEGAL	Sarah Sternberg	File contains current Guidance and Forms.	Return with no further action.	1	Invitation to Browne Jacobson's Christmas Party - refused.
LEISURE	Pam Burrows	File contains current Guidance and Forms.	Return with no further action.	2	Diary and a pen
CEO & CEPT	Jo Green	File contains current Guidance and Forms.	Return with no further action.	2	A Pen, Flowers and a bottle of wine
PLANNING	James Arnold	File contains current Guidance and Forms.	Return with no further action.	0	
Street Services at the Depot	Christine Baggaley	File contains current Forms but no Guidance.	Add the Guidance into the file and return.	1	Bundle of pens, bags, mousemats and brochures. Less than £5 value in total.
REGEN (CONSULTANCY, HSG STRA, ECO DEV)	Sue Simmons	File contains current Guidance and Forms.	Return with no further action.	20	1 Car Airfreshner, 7 Mouse Mats, 3 packets of biscuits, 1 box of chocolates, 6 Calendar/diaries and 2 bottles of wine. <b>£40 of M&amp;S gift vouchers - Not accepted and returned to donor.</b>
REVENUES	David Hill	File contains current Guidance and Forms.	Need to have a word about the entries. Only stating in recipient section that it is ' Billing & Recovery Officers' Sarah needs me to advise that the individual accepting the gift needs to state their name.	2	Christmas Box containing chocolates and wine. Christmas Dinner Evening - worth approx £130.00
Procurement	Bob Truswell	File contains current Guidance and Forms.	Return with no further action.	0	
Bolsover Contact Centre	Sally Asher	File contains current Guidance and Forms.	Return with no further action.	1	1 Calendar and Diary.
Clowne Contact Centre	Sarah Smith	File contains current Guidance and Forms.	Return with no further action.	0	
Shirebrook Contact Centre	Sally Asher	File contains current Guidance and Forms.	Return with no further action.	0	
S Normanton Contact Centre	Maxine Marriott	File contains current Guidance and Forms.	Return with no further action.	0	